



Public Works Facility Building Committee
Meeting Minutes
Montague Town Hall
One Avenue A, Turners Falls, MA 01376

Thursday, December 20, 2018 @ 4:15 PM
2nd Floor Meeting Room

Present: Pam Hanold, Ariel Elan, Tom Bergeron (Highway Supt.), Bob Macewicz, Ken Morin, Steven Ellis (Town Administrator), Dave Jensen, Jay DiPucchio, Mark Fairbrother, Jason Burbank, Mark Williams

Absent:

AGENDA

1. Meeting Minutes – December 11, 2018 –Minutes were amended per Mark Fairbrother’s request to correctly note his presence at the meeting, but his absence from only this vote. A Motion was made to accept minutes from December 11 Meeting as amended, and seconded. Vote was unanimous in favor.
2. Designer Selection Process:
 - a. 4:30PM – 5:30 PM DiGiorgio & Associates
 - b. 5:40PM – 6:40 PM - Weston & Sampson
 - c. 6:45 PM – 7:45 PM - Helene Karl Architects
3. The committee deliberated for approximately one hour over the merits of each team’s presentation. Each committee member provided an overall ranking of each firm (first, second, third). At the conclusion of the ranking, the consensus of the committee was in the following order:
 - a. First Place – Helene – Karl Architects
 - b. Second Place – DiGiorgio & Associates
 - c. Third Place – Weston & Sampson

Town Administrator Steven Ellis indicated he would initiate contact with Helene Karl and request a fee proposal for design services, and make every effort to have an agreeable scope of services and fee proposal to make recommendation to the Selectboard at their next meeting (12/27/18).

The Town of Montague is an equal opportunity provider and employer

4. Topics not Anticipated in 48 Hours of Posting – None Heard
5. Next Meeting Date – Exact Date TBD, likely after New Year Holiday.
6. Meeting Adjourned – 9:00 PM